



# TOKYO LANGUAGE EDUCATION ACADEMY

## JAPANESE LANGUAGE SCHOOL FOR INTERNATIONAL STUDENT WHO NEED TO ENTER UNIVERSITY AND GRADUATE SCHOOL IN JAPAN

### About Us

**Our school is the qualified Japanese language school accredited by Justice Ministry and pioneer in academic preparatory class with remarkable track record of getting international student into the first-tier university /graduate school in Japan, having the enrollment capacity of 480 students.**

#### ● OUR FEATURE

Since our establishment in October 2000, we have been committing ourselves to the idea that we seek to develop global human resources who contribute to peace and prosperity in international society. Our feature is that we realize this idea by specializing in academic preparatory Japanese language education to send excellent international student to university / graduate school in Japan.

#### ● OUR CURRICULUM

Our certified and experienced teachers provide high quality Japanese lesson in small class grouped by ability and detailed academic career guidance for you to pass entrance examination of your first-choice school. Also, free remedial class (English, Science, Japan and the World, and Mathematics) as well as various activities for understanding Japanese culture and society is of your choice.

#### ● OUR SUPPORT

We are the Visa Application Intermediary authorized by Tokyo Immigration Bureau to fully support your study in Japan. You will enjoy our support in bilingual environment and at our comfortable school building and student accommodation located near the station in downtown Tokyo.

#### ● OUR STAFF

Our President, KEN HINO, and our Principal, KEIKO N. ITO, along with some 50 teachers and administrative staff, are both waiting for you to apply to our school.

## 【PROFILE OF PRINCIPLE】

Keiko Nagai ITO

Graduated from Waseda University (B.A. in Law), University of Notre Dame Graduate School (M.A) in USA, Sophia University Graduate School (M.A.in International Relations, PhD candidate).

Worked as Assistant Professor in Faculty of Law at Teikyo University, Research Associate in Institute of International Relations at Sophia University, Foreign Affairs Ministry Special Assistant to Minister of Political Affairs at Embassy of Japan in USA, JICA Project Advisor in Syria and Jordan.

# General Information for Enrollment

## Courses Offered

Course	Enrollment Period	Total School Hours	Application Period	Result Announcement Period
2 Years Academic Preparatory Course	April	1600	Aug. to late Oct. of the previous school year	Late February
1 Year and 9 Months Academic Preparatory Course	July	1400	Dec. to late Feb. of the previous school year	Late May
1 Year and 6 months Academic Preparatory Course	October	1200	Feb. to late Apr. of the current school year	Late August

## Application Requirements

- Completing 12 years of formal school education or having accepted the equivalent education.
- Having a clear purpose of study in Japan.
- Japanese Language Proficiency Test Level N5 or equivalent level.  
(Completed Japanese language study for more than 150 hours.)

→ Please refer to HP for details of the test.

[JLPT Japanese-Language Proficiency Test](#)

## Application Procedures

Please prepare all necessary materials and deliver them by hand or send them by postal mail to the following address.

The application can be filed either by applicant or his/he agent.

TOKYO LANGUAGE EDUCATION ACADEMY	
<b>Address</b>	Togen Main Bldg. 5-23-7 Hirai, Edogawa-ku, Tokyo, Japan 132-0035
<b>Tel</b>	+81-3-5631-5601 (in Japan) +81-3-5631-5601 (from overseas)
<b>Fax</b>	+81-3-5631-5602 (in Japan) +81-3-5631-5602 (from overseas)
<b>E-mail</b>	<a href="mailto:togen@isi-global.com">togen@isi-global.com</a>

# Application Process

Submission of All Required Application Materials from Applicant (Agent)



Screening for Enrollment (document screening, interview, academic inspection)



Notification of Screening Result to Applicant



Applying Permission to Acquire Status of Residence to Tokyo Immigration Bureau  
for Successful Applicant



Payment of School Expenses from Applicant



Shipping Certificate of Eligibility for Resident Status and Admission Certificate to  
Applicant



Submission of Student Visa Application at the Japanese embassy or Consulate.



Welcome to Japan and our school

## Required Materials for Application

For Applicant from China, please refer to our Chinese website for required materials for application.

Applicant from other countries or regions including Korea, Taiwan and Hong Kong, please submit the following documents.

1. Application Form for Admission (Use special application form of our school, which is to be completed by the applicant)
2. Diploma and Certificate
  - a) Copy of the Last Diploma / Certificate of Graduation (Secondary School or University)
  - b) Applicant who expects to graduate school by the time of the admission should provide the Certificate of Expected Completion and/or Certificate of Enrollment of the school.
3. ID Photo (8 photos taken within the last 3 months, 3cm x 4cm)
4. Copy of Passport (If available)
5. Letter of Financial Support (Use special application form of our school, which is to be completed and sealed by the financial guarantor.)
6. Certificate of Employment (Issued by the company where the financial guarantor works.)
7. Tax Payment Certificate
8. Bank Deposit Balance Certificate (Issued by the bank in the name of the financial guarantor.)
9. Copy of household register (Only applicable to the Korean)

## School Expenses

ITEM		COURSE		
		2 YEAR	1 YEAR and 9 MONTH	1 YEAR and 6 MONTH
1 <sup>st</sup> year	Application Fee	JPY 22,000	JPY 22,000	JPY 22,000
	Admission Fee	JPY 33,000	JPY 33,000	JPY 33,000
	Tuition Fee	JPY 660,000	JPY 660,000	JPY 660,000
	Textbook and teaching material fee	JPY 16,500	JPY 16,500	JPY 16,500
	Facility Maintenance Fee	JPY 49,500	JPY 49,500	JPY 49,500
Total Expenses for First School Year		JPY 781,000	JPY 781,000	JPY 781,000
2 <sup>nd</sup> year	Tuition Fee	JPY 660,000	JPY 495,000	JPY 330,000
	Textbook and teaching material fee	JPY 16,500	JPY 16,500	JPY 16,500
	Facility Maintenance Fee	JPY 49,500	JPY 49,500	JPY 49,500
Total Expenses for Second School Year		JPY 726,000	JPY 561,000	JPY 396,000
Grand Total Expenses		JPY 1,507,000	JPY 1,342,000	JPY 1,177,000

(Effective on July 1, 2023)

Tax is included in the above-mentioned price.

- The installment payment is available for the above-mentioned expenses.
  - First payment: JPY 451,000 to be paid by the time of enrollment
  - Second payment: JPY 330,000 to be paid within 6 months after enrollment
- In case of withdrawal, we will refund a part of the paid tuition based upon our refund policy.

# Payment Methods

Please transfer to the bank account below:

Bank Name: MIZUHO BANK, LTD.  
Branch Name: HIRAI BRANCH  
Branch Address: 3-30-4, HIRAI, EDOGAWA-KU, TOKYO, JAPAN  
Branch Tel: +81-3-3682-2213  
Account Type: SAVINGS ACCOUNT  
Account Number: 2544066  
SWIFT code: MHCBJPJT  
Beneficiary Name: TOKYO LANGUAGE EDUCATION ACADEMY  
Beneficiary Address: 5-23-7, HIRAI, EDOGAWA-KU, TOKYO, JAPAN  
Beneficiary Tel: +81-3-5631-5601

## For Application Form and more information

Please contact us by e-mail with the following information.

[tokyolea@tokyolea.jp](mailto:tokyolea@tokyolea.jp)

1. Full Name
2. Date of Birth
3. Sex
4. Nationality
5. Present Domicile
6. Contact Information (Tel., E-mail, etc.)
7. Final Educational Background (Name of Educational Institution / Year and Month of Enrollment and Graduation)
8. Expected Enrollment Period (Year and Month)
9. Content of Inquiry

※ The above-mentioned personal information will be fully protected based upon our privacy policy and the Japan Act on the protection of Personal Information.